

Fraser Academy Board Meeting Minutes
March 25, 2014 at 5:30
Grace Center Break Room
1534 Sixth Street NE
Minneapolis, MN 55413

1.0 Call to Order

1.1 Roll Call: Shannon Dean P Wendy Ehlert A
Janelle Erickson A Terra Hyatt A
Meggie Martin P Neil Nye P
Tina Outlaw P Donna Piazza P
Dana Quinn A Susan Scheller P
Kirk Wahlstrom P

Director Linda Silrum P
Authorizer Rep. Chris Bentley P

1.2 Approval of the Order of the Agenda (includes Consent Agenda)
Motion: To approve the order of the agenda
M/S/P: S. Dean/K. Wahlstrom/Passed

2.0 Information and Communications

2.1 Director Report

Consent Agenda Item Notes

3.4 The Accountability Committee reviewed and approved with motion that passed unanimously the 2013-14 Amended School Calendar as presented.

3.5 The Finance Committee has reviewed the audit engagement letter with KDV for FY 14. It is a continuation of a 3-year agreement with KDV that ends after this year.

3.7 The Governance Committee reviewed and approved the Notice of Vote for the 2014 Fraser Academy School Board election.

Enrollment Information 2013-14; Application Information 2014-15

	2013-14	2014-15
Kindergarten	14	20 (16 prefer all-day)++
First Grade	18	7
Second Grade	11	7
Third Grade	14	3
Fourth Grade	13	3
Fifth Grade	6	1

Total	76	41+
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Kindergarten Open House is April 25, 2014. Fifteen of the 20 Kindergarten applicants who have been offered enrollment have accepted. We are in the process of obtaining student enrollment information and records to better understand student needs and classroom, staffing and services support needs.

Staff

Staff reviews and future planning meetings with teachers are underway. The classroom observations document the strong instructional learning environment that our teachers are providing students each day. It is exciting to see the high level of student engagement, the strong and positive response to behavioral challenges and the exciting ways in which students are involved in learning throughout each day. The work of the whole classroom team: teacher, paraprofessionals and therapists is clearly evident and works on behalf of supporting student learning in a seamless and effective manner.

Paraprofessional reviews are being conducted at the classroom team level now. April 10, 2014 paraprofessional annual reviews and future planning meetings will be conducted. The goal is to complete the review process prior to the April Personnel Committee meeting.

Program

The Social Thinking curriculum and instruction pilot project is making a positive impact on communicating and understanding expectations for students from one learning and school environment to another. Pilot results will be fully analyzed for program model and program component recommendations by the end of the school year.

Planning for the Spring Concert is underway and will have a focus of Music is All Around. Through the narration and musical presentation, the blend of music therapy into the program will be explored in ways that illustrate how many of us benefit from music in so many different aspects of our lives.

The Healthy Bodies curriculum will be offered to students in Grades Four and Five in later April. The review process that was started last spring has concluded. The new staff members have been oriented to the curriculum and are prepared to teach it. Permission letters were sent to all parents/guardians of fourth and fifth grade students last week.

Wheels Week, the highly popular annual unit on bike safety, will be offered in the May/June part of the school year.

School Events Calendar

March 31, 2014
4/3

Spring Break begins continues through

April 18, 2014
April 25, 2014

Office Closed for Holiday
Kindergarten Open House

- 2.2 Sponsor/Authorizer Comment
No report
- 2.3 Public Comment

3.0 Approval of the Consent Agenda

- 3.1 February 2014 Meeting Minutes
 - 3.2 Checks and EFT transactions for February 2013
 - 3.3 Employee Changes:
Hires: Leah McNeill, Steven Looten
Resignations: Haley Husband
 - 3.4 Approve amended 2013-14 School Calendar
 - 3.5 Approve Audit Engagement Letter with KDV for FY14 audit
 - 3.6 Approve Notice of Vote for 2014 Board Election
 - 3.7 Donations for February 2014: \$484.35
 - 3.8 Volunteer Hours for February 2014: 48 hours
- Motion: To approve the consent agenda.
M/S/P: K. Wahlstrom/S. Scheller/Approved

4.0 Standing Committee Reports

- 4.1 Accountability—Meggie Martin
Strategic Plan Update
Update on full day Kindergarten program development
-Meggie Martin is beginning to gather materials and will meet with Hannah Peterson to talk about curriculum and aligning with a full day program.e
- 4.2 Operations—Kirk Wahlstrom
Strategic Plan Update
- 4.3 Finance—Janelle Erickson, Treasurer
Strategic Plan Update
2014-15 Preliminary Budget work for committees
- Please submit budget items for finance committee to look at
February Financials
- 4.4 Governance—Kirk Wahlstrom
Strategic Plan Update

Welcome Tina Outlaw as a Fraser Academy Board member
Intent to Transfer Authorizer Update
-Paperwork is ready to be submitted to complete the first step with NEO
Board Member Candidate Recruiting--human resources, education
Board Member Training Reminder
- Get training in 1st year

4.5 Marketing/Communication—Neil Nye

Strategic Plan Update
Re-branding
- Gathering information before next board meeting
All-School Dance Update
- Received donation items
- Board collecting for “Lego Basket”

4.6 Personnel and Contracted Services—Shannon Dean

Strategic Plan Update
Director Evaluation--Donna Piazza
Approval of 2014 Director Professional Development Plan
Motion: To approve the 2014 Director Professional Development Plan
M/S/P: S. Dean/N. Nye/Passed

5.0

Future Meetings Schedule
Board Meeting—April 22, 2014 at 5:30—Grace Center Break Room
April 2014 Committee Schedule
-Personnel is meeting at 6:00 on the 21st

6.0

Board Training--using Google DRIVE to maintain files--Meggie Martin

7.0

Policies

7.1 Third Reading Policy 531 The Pledge of Allegiance

Motion: To approve The Pledge of Allegiance
M/S/P: S. Scheller/M. Martin/Passed

7.2 Third Reading Policy 524 Internet Acceptable Use and Safety Policy

Motion: To approve Internet Acceptable Use and Safety Policy
M/S/P: N. Nye/ S. Scheller/Passed

7.3 Third Reading Religious Accommodation

Motion: To approve Religious Accommodation
M/S/P: T. Outlaw/ S. Dean/Passed

7.4 Third Reading Facility Neutrality and Equal Access for Student
Non-Curricular Groups

Motion: To approve Facility Neutrality and Equal Access for Student
Non-Curricular

M/S/P: K. Wahlstrom/ M. Martin/Passed

7.5 Third Reading Policy on Facility Neutrality and Equal Access for Boy Scouts, Title 36 and other Outside and Community Groups

Motion: To approve Policy on Facility Neutrality and Equal Access for Boy Scouts, Title 36 and other Outside and Community Groups

M/S/P: S. Dean/S. Scheller/Passed

7.6 First Reading Special Transportation Policy 709*

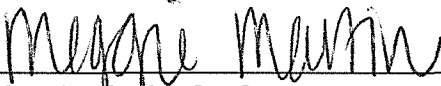
8.0 Information Sharing

9.0 Adjournment

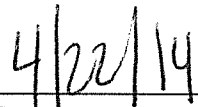
Motion: To adjourn the 3/25/14 board meeting

M/S/P: K. Wahlstrom/S. Dean/Passed

Approved at the April 22, 2014 Meeting of the Fraser Academy Board of Directors



Meggie Martin, Co-Secretary



Date